Digital Dexterity Champions Position Description

What is Digital Dexterity?

Digital Dexterity is important for success in education, in the workforce and in life. It includes digital and information literacy, but goes beyond this to encompass a range of capabilities including ICT proficiency, digital learning and creation, digital collaboration, media and data literacy, and digital identity. CAUL has developed a **Digital Dexterity Framework** setting out the capabilities which make up digital dexterity. Libraries have an important role to play in building and supporting these skills, but if they are to achieve this, the first step must be to build digital capacity amongst the library workforce.

We are setting out to build digital capability by identifying Digital Dexterity Champions within each Library who can work within a community of practice to develop skills, share resources and provide feedback to each other. Supported by CAUL and CAVAL, the community of practice will be Champion led and driven.

What is a Digital Dexterity Champion?

Digital Dexterity Champions are essential in building staff capacity by championing digital dexterity amongst their colleagues. Champions drive change internally and help to embed positive changes in the workplace. They may do any of the following:

- Promote the CAUL Digital Dexterity Framework, and the importance of digital skills.
- Encourage the use of digital skills in the workplace, including modelling a positive attitude towards acquiring and using digital skills.
- Identify/ facilitate professional development opportunities for colleagues.
- Lead, promote or take part in local initiatives in the area of digital dexterity.
- Participate in a community of practice to share knowledge and tips.

Who can become a Champion?

Anyone who thinks digital dexterity is important, and is interested in encouraging the development of digital skills in their workplace, can become a Champion. This is a grassroots role, and we are looking for people at all levels of the organisation. We need people who:

- · Are interested in digital skills. There is no need for you to be an 'expert' but you must be willing to learn and explore.
- · Have a positive, enthusiastic attitude and are willing to engage colleagues with digital dexterity and the CAUL Framework.
- · Have the organisational skills necessary to coordinate the rollout of digital dexterity activities in your workplace.
- · Are flexible and comfortable with uncertainty, and willing to persevere if you have setbacks.
- · Are prepared to commit some time to the role.

What is the workload, and what support will you receive?

Organisations will be asked to allow time for you to carry out this role. The time you need will vary depending on your institution, but we expect it may take up around 2 hours a week. You will also have access to a Champions Kit with resources, and will be part of an online community of practice with fellow librarians.

What will you gain from becoming a champion?

- · The opportunity to develop your digital dexterity, and skills in engagement and advocacy.
- · Increased confidence in engaging with colleagues, and recognition for your expertise.
- · Knowing you are making a difference to your organisation in an area you are passionate about.
- · Participation in a professional network where you can learn and share knowledge.

What is the recruitment process?

During April there will be a call out for institutions to nominate their Digital Dexterity Champions. There will be a simple online registration process made available. If you think you would be interested in this role, we encourage you to start talking to your Manager about the opportunity to participate.